



Director of Clinical Services

Position Overview

Our client, Our Hospice of South Central Indiana, located in **Columbus, Indiana**, is seeking a **Director of Clinical Services** to provide leadership, direction and administration of the organization's clinical and support services. This position will ensure compliance with the established vision, mission, and objectives of the organization and the realization of quality, cost effective services. Other responsibilities include serving as a role model for ethical behavior and high moral standards and stepping in as the Alternate Administrator in the absence of the President.

The employees at Our Hospice have a unique opportunity each day to make a positive difference in the lives of patients, their families, the community, and each other. If you're looking for an opportunity where you're able to make an impact first hand, this is the role for you!

Key Activities

- Serves as the Patient Family Care Coordinator for the organization to ensure the overall coordination of care and continuous assessment of each patient's and family's needs and the implementation of the interdisciplinary plan of care. Serves as a member of the Interdisciplinary Group.
- Oversees and proactively identifies opportunities to improve the day to day operations of Home Services and Inpatient Services. Ensures that hospice care is provided according to regulations and quality care standards established by Our Hospice.
- Accountable for planning, development and management of Hospice Services to patients living in the home setting (e.g. home, nursing facilities, assisted living facilities) as well as to patients living in the Inpatient setting.
- Provides direction and oversight to the Patient Care Managers to ensure that decision-making is in line with Hospice's goals and objectives and the Referral Specialist to ensure an efficient referral and admission process.
- Works in collaboration with the Marketing Department to design and deliver clinical marketing plans.
- Ensures accuracy and completeness of the clinical records for compliance with state rules, federal regulations, legal and ethical standards.
- Collaborates with the Director of Corporate Integrity, Compliance and Education on quality assessment performance improvement (QAPI).
- Remains abreast of regulatory changes, including investigating, evaluating and communicating changes accordingly.
- Ensures the sound fiscal operations of the organization including the timely, accurate and comprehensive development and adherence to the annual budget for Home and Inpatient service lines.
- Assists the President in the strategic planning of the organization.

Qualifications & Requirements

- Bachelor's degree or equivalent combination of education and experience.
- 5+ years experience in healthcare administration.
- Previous experience in healthcare compliance program management preferred.
- Licensed Registered Nurse in the State of Indiana.
- Valid Indiana Driver's License.

Skills & Abilities

- Demonstrated understanding of federal and state laws and regulations pertaining to hospice programs.
- Ability to communicate effectively with all levels of hospice staff, including the Board of Directors.
- Strong planning and problem-solving skills; ability to anticipate barriers to implementation of plans and develop alternative strategies.
- Business writing skills and ability to design and implement effective staff education and training programs.
- Evidence of strong moral character and ethical behavior.
- Proven leadership skills, strong oral and written communication skills, excellent listening skills, and interpersonal and motivational skills.
- Proficient in Microsoft Word, Excel, and PowerPoint.

Further Information

Our Hospice of South Central Indiana is a not-for-profit community-based organization. Since 1980 Our Hospice has served communities in southern Indiana. Our Hospice has three offices located in Columbus, Greensburg, and North Vernon, and covers a 16-county area. They provide a family-centered team approach to help people with a life-limiting illness manage their symptoms; live fully and keep control over their lives.

In addition to the fulfillment of living the mission to "Make Every Moment Count", you will receive a competitive salary, and a rich benefit package including medical, dental, vision, PTO, EAP, STD, LTD and Life.

A Slice of HR is partnering with our client on a fee for service basis. If interested, please email your resume to emily@asliceofhr.com